

NSERVE ADMINISTRATIVE COUNCIL MEETING
New Trier High School, 385 Winnetka Ave, Winnetka, IL 60093
Friday, September 7, 2018 – 7:30 a.m.

I. Call to Order

Ms. Martha Eldredge Stark, NSERVE Executive Director, officially called the meeting to order at 7:57am

II. Roll Call

Present

Ms. Samantha Archer
Mr. Steve Belford
Mr. Jason Boumstein
Mr. Patrick Fonsino
Ms. Dawn Hall
Ms. Mary Kosirog
Mr. Chris Powell
Ms. Becky Stewart
Ms. Michelle Vazquez
Mr. Brad Wooten
Ms. Martha Eldredge Stark
Ms. Julianne Arvizu
Ms. Mary Anne Brown

Absent

Ms. Shelley Gates
Dr. Ruben Howard

III. Approval of Joint Board of Control/Administrative Council Meeting Minutes – May 17, 2018

A motion was made by Becky Stewart and seconded by Chris Powell to approve the minutes of the Joint Board of Control and Administrative Council Meeting of May 17, 2018. All were in favor.

IV. Collaboration Time

The conversation between the meeting attendees regarding their new and current programs began before the meeting was called to order as people arrived. Some of the points:

Becky Stewart raised the issue of too many business classes offered to students and the need to streamline. Dawn Hall reported that they had removed some classes at Glenbrook South.

Mary Kosirog expressed that it is sometimes a concern that teachers cling to a favorite course of theirs that they have taught for some time, even if it is not taking the business program in a direction that that the school wishes to take.

Chris Powell reported that Niles has made changes to their business program to create a more cohesive sequence.

Becky Stewart raised the subject of the Incubator program but some concerns on the cost of the program.

Jason Boumstein reported that they have introduced three new courses at New Trier and removed four courses.

Mary Kosirog reported that she is looking for a capstone class in manufacturing in the area of fabrication.

Jason Boumstein suggestions were a digital fabrication course entitled "You Can Make Anything" which is being implemented at New Trier. They are also providing a new team-taught class with the special education department which is a career-oriented trades course, and will also be implementing the PLTW course in cybersecurity.

Martha Eldredge Stark reported that she is looking into a dual credit program with Triton College on Cybersecurity as it is a rapidly growing industry with high job demand. Brad Wooten from Oakton mentioned that Oakton has some courses in Cybersecurity.

Martha also emphasized the need to align new courses within existing CIP code sequences in order to use grant funds.

It was felt that a meeting with Oakton should be scheduled to discuss dual credit since there are significant changes in the application and registration processes for dual credit students. Martha Eldredge Stark said she will facilitate the meeting.

V. NSERVE Accomplishments in FY18

Martha Eldredge Stark provided a document which listed the varied accomplishments by NSERVE in FY18. Martha thanked the members of the Administrative Council for their support in making several of these accomplishments happen. She added that she is very open to suggestions from the districts as to professional development opportunities that they would like to have in FY19. Mary Kosirog suggested that there should be some PD for the FCS teachers. Martha responded that she plans to schedule a full day of training at Triton College for our schools' culinary arts teachers, and for the CTE department chairs to establish dual credit in culinary arts. There was some discussion as to what the day of training should

include and how it should be structured. Members expressed the desire for time for NSERVE FCS teachers to share best practices and collaborate.

Jason Boumstein requested some type of interdisciplinary PD such as the one offered by Northwestern which brings together students of Business and Engineering. Patrick Fonsino also suggested the Segal Design institute which offers PD in a capstone interdisciplinary engineering class. Martha Eldredge Stark will pursue these suggestions.

VI. Perkins V

Martha Eldredge Stark reported on the information she learned from a recent Perkins V webinar. Perkins V is the new reauthorization of the Perkins grant, which will be more aligned to workforce development. Martha reported that one the positive gains of the new law was more local control. Making Perkins a competitive grant was avoided. There is likely to be more funds for elementary schools in the new state plan as Perkins V can apply to grades five and up. Recommended Increases in funding may be 10% over the next 6 years. Regarding the Maintenance of Effort (MOE), the new law allows states to take one opportunity to “re-set” its level of funding. This clause might mean that Illinois will take the opportunity to lower funding given the general financial condition in the state. Perkins V will require a new comprehensive needs assessment for each school every two years, and grant fund activities and expenditures would be based on that assessment. It is uncertain what “comprehensive” means at this stage. Dawn Hall expressed that she hoped that all the districts and NSERVE could work together to implement the new requirements when necessary.

*NOTE: At this point, the meeting moved to agenda item **IX** to accommodate the guest speaker, Ms. Jenn Hockema from University of Chicago.*

VII. NSERVE Technical Assistant Visit and ISBE Financial and Programmatic Audit

Martha Eldredge Stark provided a copy of the letter from Nancy Bitner at ISBE regarding the one-day technical assistance visit which took place on July 5th. The letter states that the NSERVE program is being managed impeccably and Ms. Bitner had no recommendations.

Martha also reported on the 4-day financial and programmatic audit by the state which was July 9-11th. Martha explained that the auditor completed his inspection in three days. A significant factor in his completing the audit early was the fact that NSERVE keeps comprehensive records of the purchases made by our schools using grant funds. This meant that an on-site inspection at the schools was not necessary. Martha thanked the Council for completing all of their paperwork, noting that in the long run it saved everyone time.

VIII. ESSA, College and Career Readiness Indicator (CCRI) and Postsecondary Workforce Readiness Act (PWR Act)

Martha Eldredge Stark walked the Administrative Council members present through various documents relating to ESSA, CCRI, and the PWR Act. They were:

- The final ESSA College and Career Readiness indicator (CCRI) which has two graduation diplomas: *Distinguished Scholar* and *College and Career Ready*.
- The PaCE framework. This was re-distributed to show the cross-walk with PaCE, the CCRI, and the College and Career Pathways Endorsements (CCPE).
- A summary table of the College and Career Pathways Endorsements (CCPE) which shows the new seven career pathways, and an eighth being multidisciplinary.
- High School Transformation – Connecting the Dots for PaCE, CCPE, and CCRI
- A table which cross walks the elements of the PaCE framework, the CCRI and the CCPE
- A summary of the CCPE and its implementation across the state. It also featured specific technical skills that had been established with business partners for four of the seven pathways, cross-sector “essential employability competency statements” and a cross walk of those with the Illinois Essential Employability Skills Framework.
- A booklet from ISBE which explains more fully the Postsecondary Workforce Readiness Act and its implementation.

Martha spent some time in the meeting explaining each document and how the components fit together. There was discussion as to how our schools will implement elements of the PWR Act.

IX. Financial Education Initiative – Magnetar Capital, University of Chicago – Jenn Hockema

Ms. Jenn Hockema is from the University of Chicago’s STEM Education and spoke to the group on the new Financial Education Initiative which is a collaboration between Magnetar Capital and the university. The 30-hour program is aimed at

teaching students what they need to know regarding personal finances in a way that they can take the knowledge and skills into their future life beyond their education. The program has been developed in the last two years and is currently being piloted in schools with more pilots scheduled this fall. The official launch of the program will be in January 2019. The course has six core modules plus one bonus module and covers issues such as saving, borrowing, earning and investing. The course is very hands-on, with realistic simulations using relevant technology. It fosters critical thinking as well as improving reading comprehension and vocabulary. Schools piloting the course can obtain the curriculum free of charge. The next opportunity for professional development is Saturday December 8. Districts expressed interest, with a valuable Q and A time.

X. ISCS – Review of End of FY18 data

Martha Eldredge Stark reported that NSERVE will be reviewing the course data submitted to ISBE by school districts at the end of FY18 to ensure its accuracy for credit generation. NSERVE will be reporting back to the schools. Corrections must be made prior to October 30th.

XI. District Data Required by ISBE

Mary Anne Brown has created a new FY19 Google document from which each school can link to various other documents to record the annual data required by ISBE. Mary Anne will ensure that all the appropriate personnel have access to the Google documents, so they can begin inputting their FY19 data on teacher licensure, equipment purchases, CTSOs, industry credentials, etc.

XII. Oakton update

Brad Wooten, Dean of Oakton's Skokie campus and Dean of Business and Technologies, reported that Oakton is showing a new commitment to dual credit courses with the high schools. He is working with Anne Brennan to develop new and better procedures to enable schools to offer more dual credit. There is also a new page of the Oakton website devoted to dual credit information. Brad also reported that Oakton is developing new pathways for its students which will better help them to choose their courses according to their career goal.

There followed a discussion about dual credit at Oakton. In particular, the issue of Oakton requiring rosters for all dual credit courses to be submitted by September 15th, even if the course is a second semester course. There are concerns that this is too early for student to know if they are ready for a dual credit course. It was felt that a meeting between Oakton and the schools, preferably in the next few days, would hopefully help both sides to understand the intent and consequences of these new changes. Martha Eldredge Stark will try to schedule a meeting soon.

XIII. Inspire Your Future update

Julianne Arvizu reported that another 20 companies were added recently to Inspire Your Future. Julianne's goal in FY19 is to ensure that more students are using the program and getting the most out of it. She has attended an open house evening at Niles West and reported that the response from parents was very positive. She will be going into three classes at Evanston High School to present to students. She plans to visit other high schools soon.

XIV. Summer Career Exploration Courses Report

Martha Eldredge Stark drew the attention of those present to the report from Brian Whalen on the Summer Career Exploration Courses that took place in June 2018. It was a very successful summer, but extremely low enrollment in the Horticulture course will preclude continuation of the course unless outside funding can be obtained through Illinois Agricultural Education.

XV. Other Items for Consideration

The following items were shared with the Administrative Council:

- *Career Readiness for All Students – Coalition for Career Development., July 2018*
- Public Act 100-1043 – Parenting Class
- *New Data on CTE Delivery Across the Nation – CTE Policy Watch Blog, April 2018*
- *How Much Time do Students Spend in School in Top-Performing Schools Systems and the US? – www.ncee.org/cieb, August 2018*
- *Apprenticeships and Community Colleges, Do they have a Future Together – Jorge Klor de Alva and Mark Schneider, American Enterprise Institute*
- *ACTE Region III Conference – Lisle, IL June 12-14, 2019*

XVI. Adjournment

The meeting was adjourned at 10:17am